



## Minutes of TLC Humane Society Meeting October 18, 2018

**Call to order:** A general meeting of TLC Humane Society (aka Dahlonega Lumpkin County Humane Society) was held at the United Community Bank in Dahlonega, Ga., on October 18, 2018, convening at 6:00 pm, President Desirae Carroll presiding and Secretary-Treasurer Susan Russell taking minutes.

### **Board Members in Attendance:**

Desirae Carroll, Gayle Gannaway, Susan Russell, Esther Morgan-Ellis,  
Courtney Chandler

**General Members in Attendance:** Michelle MacKenzie, Sara Henley, Marti Carver, SusAn Beaulieu

**Approval of agenda:** Motion was made by Desirae Carroll to approve agenda as written, seconded by Esther Morgan-Ellis. Motion was carried.

**Approval of minutes:** Minutes of the July meeting were distributed and read silently. Motion was made by Gayle Gannaway to approve as written, seconded by Sara Henley. Motion was carried.

### **Officer Reports:**

#### President's Report (Desirae Carroll)

- Two Board positions are up for reelection; Gayle Gannaway wishes to remain on the Board; Doreen Sanders has resigned. Desirae has named Courtney Chandler as her replacement.
- The Board proposes a revision to the by-laws concerning the process for new and serving Board members:
  - The annual election process has not been effective in recent years.
  - Proposed revision will eliminate elections.
  - Instead, prospective Board members may submit an application at any time during the year. Executive Directors will review.
  - If approved, Board members will serve a 3 year term and then submit an application for reappointment
  - Board will be expanded from five members to a minimum of five and maximum of eleven.
  - Changes are intended to provide more flexibility and attract qualified, engaged Board members.
  - New mission statement has been incorporated into the by-laws.
  - We will have at least six general meetings annually. Annual budget will still be presented for approval at the January meeting.
  - There will be a minimum of four Executive meetings a year.
  - Currently a proposal may be submitted at a general meeting and a vote taken at the same meeting. The recommended change will delay that vote to the following meeting.
  - Sara Henley moved to open discussion on the proposed changes to the bylaws; Michelle MacKenzie seconded.



- Motion by Gayle Gannaway to accept the changes as presented was approved unanimously, no abstentions.
- Looking for ideas to attract more members of the community to participate in meetings.
- Relations with Lumpkin County shelter has improved dramatically under Wayne Marshall's leadership. Inviting him to a 2019 meeting would be productive for both organizations and might generate public interest.
- UNG reached out to TLC this summer and made us aware of a Federal work study program. We submitted 3 caregiver positions and 2 office manager positions; we are able to review applicants' qualifications and interview them. If they meet our criteria, the government pays them to work at TLC. We have brought on one caregiver and one office manager to help out. They are not at the shelter on their own, but are there to support the caregivers. The program has turned out to be very beneficial to us.
- Holiday party will be December 8

### Financial Report (Susan Russell)

- Our mortgage with UCB is a balloon mortgage that comes due at the end of October. The bank is granting a 90 day grace period, but in order for them to renew the mortgage, they have to have a new appraisal done, which will add at least \$1K to the mortgage balance. The mortgage was originally \$82K in October 2015; we have paid it down to \$41K.
- We received the \$3K grant check from the Dept. of Agriculture today, October 18.
- General donations have been very strong, as well as donations for vet and medication expenses (Lasi fund.) Our goal for the full year was a margin of \$5700 between adoption revenue, Lasi fund donations, and vet expenses. Currently we have a margin of \$11,784. Some of that extra will be used for the surgery for Cali (approximately \$2K.) We also have five heartworm positive dogs; two have had their treatments sponsored.
- \$11K profit YTD
- Maintenance of buildings & grounds: several large projects were donated (part of attic cleaning, electrical work, & insulation.) Utilities are coming back into line; we may meet the FY goal of \$7K.

### Animal Services/Shelter Report: (Desirae Carroll/Michelle MacKenzie)

#### Adoptions, intakes & returns 3rd Quarter 2018:

- 72 adoptions
- 80 intakes, 4 returns, 1 euthanized
- As of September 30, 20 dogs, 12 puppies, 9 cats & 13 kittens, 29 adult animals & 54 total animals
- YTD through September 30, 235 adoptions, 252 intakes, 20 returns, 1 deceased, and 4 euthanized
- Adoptions were slow earlier in the year, but have picked up recently.
- We have been receiving quite a few sponsorships, which help adoptions, especially cat adoptions.

### Building (Gayle Gannaway)

- We have \$1000 donated for car room improvements that should be spent before year end.
- Gayle is going to replace the ceiling in the cat room.

### Fundraising (Desirae Dubey/Susan Russell)

- Bark in the Park grossed \$10K, the best we have ever done



- Cookbooks: so far we have a net profit of almost \$800
- Highway Handouts: on Gold Rush weekend, volunteers will stand at the end of 400 with donation jars, weather permitting. *Note: this raised \$2173*
- The UNG Howlowe'en Swing will be dedicated to Grant & Mindy Searcey this year rather than TLC
- Nothing scheduled for the holidays yet.
- Strut Your Mutt is open until October 31.
- There will be a spirit night at Bratzeit on November 15
- Walmart supply drive on November 10

**Announcements:**

- The next meeting will on January 17, 2019 at United Community Bank.

**Adjournment:**

The meeting was adjourned at 7:18 pm

**Approval:**

*Not yet approved*

*Susan D Russell*

Secretary-Treasurer, TLC Humane Society