



## Minutes of TLC Humane Society Meeting April 19, 2018

**Call to order:** A general meeting of TLC Humane Society (aka Dahlonega Lumpkin County Humane Society) was held at the United Community Bank in Dahlonega, Ga., on April 19, 2018, convening at 6:00 pm, President Desirae Carroll presiding and Secretary-Treasurer Susan Russell taking minutes.

**Board Members in Attendance:**

Desirae Carroll, Susan Russell, Esther Morgan-Ellis, Doreen Sanders

**Board Members Not in Attendance:** Gayle Gannaway

**General Members in Attendance:** Michelle MacKenzie, Sara Henley, Krishta Salet, Mary Monks, Russell Monks, Kathleen Childs

**Guests:** Sandy Kichler

**Approval of agenda:** Motion was made by Esther Morgan-Ellis to approve agenda as written, seconded by Sara Henley. Motion was carried

**Approval of minutes:** Minutes of the January meeting were distributed and read silently. Motion was made by Desirae Carroll to approve, seconded by Doreen Sanders. Motion was carried.

**Officer Reports:**

President's Report (Desirae Dubey)

- Have started discussions on the future of TLC, long-term strategy, review of the mission statement, determining who our primary customers are, etc.
- First action is to create the position of Executive Director to handle the day-to-day. Michelle MacKenzie has agreed to accept those responsibilities in addition to Animal Services. This will be incorporated into the By-Laws.
- Michelle has created the very successful Doggy Day Out Program. Volunteers match up with a specific dog, spend time with them at TLC, and receive training & guidelines. They are then able to take the dog offsite. It has led to at least two adoptions so far.
- She has also recruited some photographers via Facebook, which has taken that responsibility off her & the caregivers & resulted in better pictures
- Sara is handling most Facebook posts & Instagram
- Kris is working on some grants
- Excellent job by all! Many thanks!

Financial Report (Susan Russell)

Balance Sheet

- Still carrying approximately \$50K in the bank
- Caregivers are now treated as employees so we have a new reserve for taxes owed.



#### P&L

- In the past, we have shown Red Barn invoices less their donation as a net expense. That has been changed to show the donations as income and the gross charges as expense
- Adoption income & medical/preadoption costs are all slightly under budget YTD
- Fundraising is quite low, but consistent with prior years. Most fundraising \$\$ comes in last quarter.
- Building Maintenance: we spent \$2600 for the mini-split in quarantine in April, so current total is about \$3500; FY Budget is \$5800. Costs so far include painting of entire building, mini split, and new sump pump. Repair of frozen pipes & replacing rotten wood on back of building were done at no cost.
  - We still need an electrician to hook up the generators. Also some new outlets & switches
  - Biggest issue is rat invasion. They are getting bolder & doing damage.
  - Utilities are still very high. We will ask Jackson EMC to perform an on-site energy audit.
  - \$1900 in profit YTD, much better than 2017 at the same time

#### Animal Services/Shelter Report: (Michelle MacKenzie)

##### Adoptions, intakes & returns 1st Quarter 2018:

- 54 adoptions
- 48 intakes, 5 returns, & 0 deceased/euthanized
- As of Mar. 31, 11 dogs, 14 puppies, 11 cats & 4 kittens, total 22 adult animals & 40 total animals

#### Fundraising (Desirae Dubey & Susan Russell)

- Jeeps in the Vines at Kaya Winery April 21. We have enough volunteers, will take 2 cats & 4 dogs
- Bratzeit Spirit Night April 26
- Giveback Day at Dipsy Doodle Antiques April 28. Desi will go
- Zaxby's spirit night May 8
- Bark in the Park will be Oct 6. Forms are available for sponsors & vendors, plus information on various ways to help
- Russell Ford Memorial Ruff House: Russell was killed in a car accident April 1. His mother works for Kathleen at ASG, who wants to sponsor a new building for small dogs in his memory. They will do all the fundraising & coordination. We may have a ribbon cutting ceremony, which could replace the Open House.
- Working on setting up an event at Achasta.
- We want to have a movie night at the shelter in June or July.

#### **Announcements:**

The next meeting will on July 19, 2018 at United Community Bank.

#### **Adjournment:**

The meeting was adjourned at 6:50 pm

#### **Approval:**

Approved on July 19<sup>th</sup>, 2018

*Susan D Russell*

Secretary-Treasurer, TLC Humane Society