



Minutes of TLC Humane Society Meeting January 18, 2018

Call to order: A general meeting of TLC Humane Society (aka Dahlonega Lumpkin County Humane Society) was held at the United Community Bank in Dahlonega, Ga., on January 18, 2018, convening at 6:00 pm, President Desirae Dubey presiding and Secretary-Treasurer Susan Russell taking minutes.

Board Members in Attendance:

Desirae Dubey, Gayle Gannaway, Susan Russell, Esther Morgan-Ellis

Board Members Not in Attendance: Doreen Sanders

General Members in Attendance: Michelle MacKenzie, Sara Henley, Krishta Salet, Erika Mumm, Mary Monks, Russell Monks

Guests: David Salet, Abby Meyer

Approval of agenda: Motion was made by Gayle Gannaway to approve agenda as written, seconded by Michelle MacKenzie. Motion was carried

Approval of minutes: Minutes of the October meeting were distributed and read silently. Motion was made by Esther Morgan-Ellis to approve, seconded by Gayle Gannaway. Motion was carried.

Officer Reports:

President's Report (Desirae Dubey)

- Officer positions remain the same as 2017
 - President: Desirae Dubey
 - Vice-President: Gayle Gannaway
 - Secretary-Treasurer: Susan Russell
- Caregivers: Sara Henley & Kris Salet, & welcome to Erika Mumm, who started January 16
- TLC is now working with ASG (Accounting Solution Group) for payroll & accounting oversight. Also to reach larger donors & formulate a strategic long-term plan

Financial Report (Susan Russell)

2017 Final Financials:

- \$50K in the bank
- Mortgage has been paid down another \$5000 to \$45,324
- Income came in over budget in almost every category
- Medical costs were very high due to parvo, Andreas' surgery & other medical emergencies, however, we received donations to specifically cover those costs
- Property Maintenance & Repair very high, due to septic system upgrade, new gates for upper runs, bathroom renovation, & total renovation of back porch to become new sterile isolation area
- Profit for the year was \$493

2018 Budget

- Caregivers will be treated as employees so we now have the additional cost of taxes
- We have been underinsured in the past, correcting that has doubled insurance costs
- We will no longer allocate caregivers' salaries into different categories



- Forecasting \$54K in adoption revenue, \$34K in donations & \$24K net in fundraisers
- Preadoption & medical costs are a percentage of adoption revenue
- Gayle Gannaway made a motion to approve the budget as presented. Michelle MacKenzie seconded, motion was carried

Animal Services/Shelter Report: (Michelle MacKenzie)

Adoptions, intakes & returns 4th Quarter:

- 71 adoptions
- 74 intakes, 3 returns, & 0 deceased/euthanized

Adoptions, intakes & returns Full Year 2017

- 287 adoptions
- 288 intakes, 19 returns, 11 deceased, 2 euthanized
- As of Dec. 31, 12 dogs, 17 puppies, 8 cats & 5 kittens, total 20 adult animals & 42 total animals
- In 2016, we had 304 adoptions. 2017 goal was 350, which we were not able to meet due to parvo & other illnesses & then six months of back porch renovation.
- 2018 Goal is **320**

Fundraising (Desirae Dubey & Susan Russell)

- Coffee for a Cause February 2 at McDonalds
- Zaxby's spirit night February 13
- Moe's spirit night March 8
- April 7 will be Jeeps in the Vines at Kaya Winery (*Since changed to April 21*)
- Gayle will set up Walmart supply drives
- Susan will talk to Johnny B's about an event, also work with Carol on a Yappy Hour at Achasta
- Desi, Esther, Abby, Sara, & Erika will work on options for The RunOff idea one of last two weekends in March

Offsite Adoptions (Esther Morgan-Ellis)

- Adoptions on the square can start again in March, weather permitting
- Need to send out a mass email & post on Facebook to get participation in offsite adoptions
- Offer training on adoption procedures so volunteers are more comfortable with potential adopters
- With enough interest, we can start going to PetSmart again

Announcements:

The next meeting will on April 19, 2018 at United Community Bank.

Adjournment:

The meeting was adjourned at 6:50 pm

Approval:

Approved April 19, 2018

Susan D Russell

Secretary-Treasurer, TLC Humane Society